



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PANCHPIR WOMEN'S DEGREE COLLEGE

AT/PO- KARANJIA, DIST- MAYURBHANJ
757037

www.panchpirwomensdegreecollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

PANCHPIR WOMEN'S DEGREE COLLEGE, formerly known as PANCHPIR +3WOMEN'S COLLEGE is situated in a tribal dominated area, amidst beautiful landscape at the bottom of Similipal, in the district of Mayurbhanj in Odisha. The prime purpose of this college is to impart higher education to the girl students coming from a poor , tribal and agricultural background . It's the only degree women's college in the subdivision. It started in 1996 by the initiatives of a few generous and education - inclined social workers and administrative officers of the locality. The institution began with only 58 number of students and moved through a shaky and tedious path. Bringing the tribal women from their underdeveloped spheres and showing them a brighter prospect has been a mission. Accepting all the adverse situations as a challenge , the institution blossomed with all possible progressive steps like acquiring Pemanent Recognition and Affiliation from the session 1996-97. From 2009 it got its color and fragrance by achieving Honors permission in two subjects and attempting succesfully to open Honours in all the subjects, launching Computer Education and getting 2(F) and 12 (B) from UGC and being able to get the cadre of SAMS Resource centre.

Still there are a lot of challenges for such a small institution to comeover, but with an acute scarcity of manpower and financial potency.

" Education,culture, self reliance and service to humanity " has been our motto.

Vision

To impart higher education to the tribal women and to bring them into the mainstream of life and to enable them to live with dignity in future.

Mission

The Vision of the institution is quite clear and all the staff , students and stakeholders are well- aware of the vision. Everybody cooperates in the actualization of the vision and keeping up with the mission. To sum up, the mission is executed as :

- * To create human resources
- * Equal participation
- * Systematic governace and distribution of assignments

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Initiatives for Honours in all subjects.
2. Implementation of CBCS Syllabus.
3. Community Service.
4. Computer Education.
5. Well furnished Basket Ball Court.
6. Spacious Library cum Reading room.
7. SAMS Resource Centre.
8. Own women's hostel sponsored by UGC.

Institutional Weakness

1. Lack of Research culture
2. Staff having no adequate government Grant-In-Aid with service condition.
3. Lack of financial aid or support for infrastructural development.
4. Students coming from poor and tribal back grounds.
5. Early marriage of students hampering progress in higher education.
6. Lack of modern techniques and ICT mode of teaching.

Institutional Opportunity

1. UG with honours in all subjects.
2. Extension Activities.
3. Computer Education.
4. Large Play Ground.
5. Efficient and Experienced teachers.
6. Studios atmosphere away from the crowded urban area.

Institutional Challenge

1. Imparting higher education to the poor and mostly tribal women.
2. Running of +2 (Higher Secondary School) in the same campus.
3. Teaching and Non-teaching staff of the college render constant and continuous service for more than 20 years with meagre remuneration.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. Attempts taken to open honours in all subjects.
2. Engagement of more staff on contractual basis.
3. Regular suggestions and advice from the university for curriculum development.
4. Teachers are encouraged for higher studies.

5. Regular review meetings.

Teaching-learning and Evaluation

1. Steps taken for the construction of more classrooms.
2. Attempts for ICT mode of teaching.
3. Academic committee prepares a time table in the beginning of each year for a smooth conduct of classroom teaching.
4. In house seminars organised.
5. A faculty member has been assigned as Exam-in-charge.

Research, Innovations and Extension

1. No research culture has been developed so far.
2. Almost all the teachers have completed M.Phil Degrees.
3. Teachers are encouraged for orientation and refresher courses and for sending journal articles.
4. The institution tries to create a research oriented surrounding by organising seminars, dissertations and creative writings among the students.

Infrastructure and Learning Resources

1. A separate and spacious Library-cum-Reading room has been constructed .
2. A self-help displayable book shelf has been installed.
3. Steps taken for Library automation.
4. Two new classrooms with partial ICT mode have been prepared.
5. Plan for the construction of more classrooms.

Student Support and Progression

1. Post Matric Scholarships by the state government and college offers awards as Best Graduate and Best All Rounder.
2. Help Desk for admission.
3. SAMS Resource Centre
4. Exam. Section to serve the students.
5. Skill Enhancement programmes .
6. Career Counselling programmes and instructions.

Governance, Leadership and Management

Director of Higher Education University ,

University
Management
Syllabus,Exam.,CDC

Principal

IQAC

(Plan, Action, Supervision)

Faculty Development

Infra.Development

Office & Finance

Student's Welfare Welfare

Academic Bursar

College Development, UGC, Administrative Bursar Admission, Exam,

Institutional Values and Best Practices

1. Green Surrounding
2. Clenliness
3. Art & culture releated activities
4. Awareness programme against superstitions and social evils
5. Invition of resource persons from different fields
6. Parents involvement.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PANCHPIR WOMEN'S DEGREE COLLEGE
Address	AT/PO- Karanjia, Dist- Mayurbhanj
City	Karanjia
State	Orissa
Pin	757037
Website	www.panchpirwomensdegreecollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Pranati Barik	06796-220497	9437444991	06796-220498	panchpirdegree@yahoo.com
IQAC / CIQA coordinator	Anil Charudarshi	06796-200000	9437238545	06796-100000	litukaranjia@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	11-12-1996

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Orissa	North Orissa University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-01-2012	View Document
12B of UGC	21-05-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT/PO- Karanjia, Dist-Mayurbhanj	Tribal	7	4000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Odia	36	intermediate	Oriya	192	184
UG	BA,English	36	intermediate	English	192	184
UG	BA,English	36	intermediate	English	16	11
UG	BA,History	36	intermediate	English + Oriya	128	30
UG	BA,History	36	intermediate	English + Oriya	32	32
UG	BA,Political Science	36	intermediate	English + Oriya	128	75
UG	BA,Political Science	36	intermediate	English + Oriya	32	32
UG	BA,Sanskrit	36	intermediate	Sanskrit	128	32
UG	BA,Sanskrit	36	intermediate	Sanskrit	56	55
UG	BA,Education	36	intermediate	English + Oriya	128	95
UG	BA,Education	36	intermediate	English + Oriya	56	54

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				0				0			
Recruited	3	2	0	5	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	6				0				0			
Recruited	0	6	0	6	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	3	1	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	3	3	0	0	0	0	0	0	0	6
PG	0	2	0	0	0	0	0	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	1	0	0	0	0	0	0	0	1
PG	0	2	0	0	0	0	0	0	0	2

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	184	0	0	0	184
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	16	18	8	15
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	123	107	53	70
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	33	36	25	32
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	11	10	7	27
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	1	3	0	0
	Others	0	0	0	0
Total		184	174	93	144

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
113	95	95	95	95
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	06	06	06	06

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
388	338	361	367	360
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
86	60	64	69	68

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
89	113	123	115	106

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	08	08	08

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	08	08	08

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
51	51	51	57.3	55.3

4.3

Number of Computers

Response: 6

4.4

Total number of computers in the campus for academic purpose

Response: 4

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college has no power and freedom to formulate a curriculum. However, it follows the curriculum as prescribed by the university.

The college proceeds and progresses the prescribed curriculum through proper plan and progress assigned individually to each staff. Each faculty member has been assigned to make a pre-plan of the complete course and ensure the completion of their courses in stipulated time. Accordingly, the teachers progress the course, strictly adhering to the timetable each year.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the Academic calendar as prescribed by the Govt' of Odisha.

Continuous Internal Evaluation is conducted only orally in the respective classes.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
Response: 85.71	
1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.	
Response: 06	
File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years											
Response: 0											
1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15							
0	0	0	0	0							
File Description	Document										
Institutional data in prescribed format	View Document										
Brochure or any other document relating to Add on /Certificate programs	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years	
Response: 0	
1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years	

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution has encouraged some inter disciplinary programmes like Generic Elective, Environmental Studies and Skill Enhancement courses. Besides moral instructors and personalities, humanitarians and eminent figures of different feeds are invited to address and motivate the students. Job oriented workshops on making candels, incense sticks etc were given so that students can be self dependent in future. Regular programmes on cleanliness and Swachha Bharata were conducted by NSS volunteers. Self Defence trainings were given to equip the girls students with the art of self protection. Yogo Classes are conducted too.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.02

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 46.91	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 182	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni
Response: B. Any 3 of the above
1.4.2 Feedback process of the Institution may be classified as follows: Options:
<ol style="list-style-type: none"> 1.Feedback collected, analysed and action taken and feedback available on website 2.Feedback collected, analysed and action has been taken 3.Feedback collected and analysed 4.Feedback collected 5. Feedback not collected
Response: C. Feedback collected and analysed

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 98.96

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
182	132	141	154	151

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
192	132	141	154	151

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
86	60	64	69	68

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students and organization special programme for advances learner and slow learners. Special Extra classes and Remedial classes are conducted in the Institution.

File Description	Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 48.5

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- Disertation Projects in Honours subjects.
- Monthly and Yearly Seminars (In-House)
- Extemper Speech, debate and writing competitions.
- Guidance for Basic knowledge of Research Methodology.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers use only one class room equipped with ICT. Thereis no financial support or aid from any source to the institution regarding complete ICT mode of teaching and learning. Besides most of the teachers are lacking ICT pattern of teaching.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed

academic year)

Response: 48.5

2.3.3.1 Number of mentors

Response: 08

File Description

Document

Upload year wise, number of students enrolled and full time teachers on roll.

[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 15.88

2.4.3.1 Total experience of full-time teachers

Response: 127	
File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode	
Response:	
Internal assessment is conducted at regular intervals through staff council meetings, academic council meeting and students-teachers meets. Weekly oral assessments & Mid-Terms Examinations reflect the quality of the students. After evaluating, meetings are held for the reviews and reforms.	
File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
Response:	
The IQAC invites meetings and proposes for the solution and settling of all grievances to deal with internal examination. A Grievance Box has been installed and the officer in-charge puts up the matter in the meeting.	
File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.	
Response:	
In the beginning of each academic year students and teachers are given instruction on different programmes and courses and particularly the final year students are given career counselling on the outcomes of the courses they have completed. The college calender also illustrates on the different programme and courses. Besides the faculty members make them aware of the courses. As only UG Arts	

related courses are instructed in the college students are guided for making their careers on teaching, Journalism, Banking, Management etc.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Regular reviews and evaluations are performed in association with the Alumni members. They are the real evidences of the attainment of programme outcomes and course outcomes. The institution wholeheartedly accepts all proposals for the betterment of the students passing out from the institution.

2.6.3 Average pass percentage of Students during last five years

Response: 93.51

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
89	113	97	102	106

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
89	113	123	115	106

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.33

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	7	7	7

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 12**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	4	5	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension Activities were performed by NSS Department by organizing different community services like Swaccha Bharata Abhiyan, Social Awareness on witchcraft, women exploitation, dowry and other social diseases. A neighbouring village named Ankura has been adopted by our college. Regular Programmes and camps are held in the village not only to aware the villagers of different problems and issues, but to enable them to join the main stream of life.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 28

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	06	07	04	10

File Description	Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 19.54**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
50	100	100	50	50

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years****Response:** 0**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

No. of Class Room-10

Laboratory-1 (Only for Education Project preparation)

Computing Equipement

1 Computer system - 6

2 Laptop - 1

3 Software - Abdobe reader, Abdobe Photoshop, MS Office 2007, Mozzila, Google Crome, PDF, Quick Heal Anti Virus,

4 Broadband Network - 100 MB/Second

Printer - 3

Scanner Handy - 1

Laser Printer - 1

Barcode Scanner - 1

Projector and Screen - 1set

LAN & Wi-Fi System enbled

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Out Door

1 Permanently Constructed stage for performance of cultural activities

Adequate field 3 Acre area

A well furnished Basket Ball Field (2015)

All Voley Ball & Basket Ball equipement

Javelin-3, Shotput - 2, Discus Throw - 2

All Race Equipement

High Jump Equipement

Indoor

Carrom Board -4

Badminton - 4 set

Chess - 5

Yogo held in open air field

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 20

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 10.02

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.46	2.55	0.85	12.10	7.51

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The process of automation is going on and the proper training to the concerned official is pending. In the academic session 2016-17 steps have been taken for the automation of Library. But the process could not be completed due to unavoidable situations.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 25.25

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 100

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institution frequently updates and upgrades the IT facilities like computers, internet, Broadband, Wi-Fi system and a new computer Lab has been started to make the students computer literate and to keep abreast of the internet System.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 97

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0.64

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.3	0.3	0.3	0.4	0.4

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are two separate committees under the title of Building Committee and Academic Committee to supervise, analyse and proceed for the respective matters for the maintenance and utilization. Besides, staff were assigned for the maintenance of all rooms and assets.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 25.7

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2018-19	2017-18	2016-17	2015-16	2014-15
100	89	93	93	91

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1.Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 56.18

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 50

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students participate in various activities like extension acts, cultural programmes, observations, and feedback mechanism. Though the Students Union has not been formed, student representatives are selected among them for the engagement in different activities in the college. Participation of students is encouraged in every field.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

File Description	Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The Alumni Association was established on 27.12.2019. Though very few alumnae turned up in the first meet, a base was built to progress further and to make the Alumni Association a full fledged organization for the significant role in the progress of the institution. In the meeting held on 27.12.19 it was decided that regular Alumni meet would be held. Mrs. Sabita Giri, Ex-Student 2002 batch was the convener of the meet.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of the college is to impart higher education to the first generation female and to bring them into the mainstream of life and to enable them to live with dignity.

The mission of the college is -

- To create human resources
- Equal participation
- Self - reliance

The vision and mission are well informed by the staff, students and stakeholders of the institution. Everybody co-operate in the actualization of the vision and keeping up with the mission.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal, the leader of the college, is the head of all administrative and academic matters. The Principal is followed by the three Bursars - Administrative Bursars, Academic Bursar and Accounts Bursar who assist and suggest on their respective matters. All plans, actions and supervisions are government by the Internal Quality Assessment Cell of the college. Frequent Meetings like staff council meeting, Academic council meeting, Disciplinary committee meeting, etc. are held for the reviews and reformation and also for implementation of new rules and actions. For the students' welfare, there are systems like admission, examination, scholarships (PMS), extension activities and feedbacks and student's redressal.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

A team led by the IQAC prepared a strategic goal after discussions, advices, suggestions and feedbacks from different corners.

Strategic goals:

1. Curricular and faculty development by opening more demandable courses.
2. Implementation of modern techniques in teaching.
3. Construction of more class rooms.
4. Creating Research Culture.
5. Encouragement to the faculty members for higher studies, research work, etc.
6. Organizing Seminars and workshops to develop quality education.
7. Ensuring good governance.
8. Ensuring students' development and participation.
9. Extensive work and community services among students.
10. Establishment and progress of the ALumni Association.
11. Spacious Library-cum-Reading room with large Display of books.
12. Computer education for all.
13. Ensuring Web-Site and Automation.
14. Creating Eco-friendly campus.

Deployment and Implementation

After approval from the authority, the strategies are deployed and implemented through construction committee (Building Committee), Academic council, Staff council and other members under the leadership of the Principal.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

All the functions are conducted according to the policies framed by the college in accordance with the provisions and permission of the government.

Except appointment on adhoc and contractual basis, the college has no freedom for permanent appointment and implementation of service rules.

However, reviews and meetings at college level ensure an effective and efficient governance.

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has opened EPF from 2014-15

Management payment for un-aided and contractual staff

Updation of PIMS

Proposal has been submitted in the staff meeting for opening of service books for the employees

Problems and complains are submitted in the staff council meeting and the head of the institution tries to sort out all such things

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 2.5

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

In yearly review meetings, the performances of all the staff and the progress report of their assigned work are discussed, advised for rectification or modification if needed, and also appreciated for better performance.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly**

Response:

Institution conducts internal financial audits by competent Chartared Accountant. No external audit or local fund audit has been done so far.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

No such source except admission fees from the students, funds from UGC and State Government of Odisha.

6.5 Internal Quality Assurance System**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

Yes, since the establishment of IQAC on 27.06.2013, it has contributed strategically for the qualitative education in the college. The IQAC proposes different plans before the beginning of each academic session and the Principal approves the plan before execution.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Incremental Improvement in 5 years

<i>Year</i>	Incremental Improvement Measured
2014-15	1 Imparting UG with Honours 2 Computer Education 3 Construction of a Women's Hostel and a Basket Ball Court 4 NSS organized Blood Donation Camp, Tree Plantation and anti witchcraft programmes. 5 Self-Defence Training
2015-16	1 Six numbers of Lecturers have completed M.Phil. 2 Interaction with students and parents 3 Three national level seminars organized in collaboration with Karanjia Auto College
2016-17	1 Automation process initiated 2 More In-House Seminars 3 Career counselling meeting 4 Launch of college Web-Site
2017-18	1 Interdisciplinary Programmes like GE, ES and SEC started 2 Oral weekly assessment tests departmentally 3 One faculty member gone for Refresher Course 4 Purchase of more Library Books and Journals
2018-19	1 YRC Unit and Rovers and Rangers unit opened. 2 Full fledged CBCS Syllabus implemented

3 Remedial and extra classes for weak students

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

As it's a women's College, there is not at all difficult to explain the students on gender equity. In the last 5 years the following steps have been taken for gender equity:-

1. Opening of Sexual harassment cell.
2. Awareness programmes by NGOs.
3. Self-Defence Training.
4. Counselling by female teachers.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

1. Separate dustbins for solid and liquid waste materials have been installed.
2. Degradable waste are stocked in dumpyard.
3. Attempt taken for Plastic free campus.

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- Teaching and motivation on national integration & communal harmony.
- Active citizenship Programmes & display of video on inter cultural and social harmony topics.
- Inter-Cultural Programmes.
- Topics on social harmony and unity in diversity are discussed through debates and essays.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Constitutional day on 26 November is an occasion to sensitize all the students and employees on constitutional obligation and on the rights and duties of a citizen. On this occasion all the students and employees of the Institution read over the Preamble and take Oath to abide by the rules.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution regularly observes all the national and commemorative days like Independence day, Republic day, Voters day, Teacher's day, Gandhi Jayanti, Subash Jayanti, Women's day, National Youth day etc.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Response:

Best Practice of Panchpir Women's Degree College, Karanjia

1st Practice

1. Title - Awareness against blind beliefs and superstitions.

2. Objectives - As the college is situated in a tribal dominated area where people follow and no of blind belief and superstitions like witch-craft, attending quacks, etc. There are frequent occurrences of witchcraft related killings in this area. There fore it is very essential for our institution to sensitize the public.

3. Context - The NSS wing of the college organize awareness programme in many villages.

4. Obstacles - Financial shortage to widen the programme.

A challanging mission against the age-old prejudice of the people.

5. Outcomes - The students play a vital role in sensitizing their families and neighbours against blind beliefs and superstitions.

40% successful till date.

2nd Practice

1. Title - Parental involvement.

2. Objectives - Early marriages and assistance in agricultural work are the sonstraints of the majority of the students. so it is very much essential for the involvement parents and guardians.

3. Context - Proctorial classes to engage different staff in smal groups of students for close guidance.

Parents-teachers meetings.

4. Outcomes - In comparison to the previous year, both the student strength and attendance have visibly progressed.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Empowering women, coming from the poor and tribal background, through education has been the prime motto of the institution right from its inception. It has worked irresistably throughtout years - creating a

number self-dependent women in after years.Motivating and encouraging the girls students from an under privileged section of the society for higher education has been a great challange for the institution. The graphic presentation of the performance of the institution in maintaining and sustaining this prime motto has been rising.

NAAC

5. CONCLUSION

Additional Information :

Institution: A Bird's Eye View

Years	Stages/Status	Achievements
1996:	Only 58 number of students:	Only Degree women's college in a Tribal Sub-plan area
1996-98:	Only 2 no. of class rooms:	Permanent Recognition from Govt and Permanent Affiliation from University
1998-2000:	UG courses with 7 subjects:	No. of students grew up slowly
2000-2002:	Enrollment of students was a challenge:	Full-fledged staff
2002-2004:	Plan and strategy for Infra development:	Separate Admin.Block from own funds
2004-2006:	Applied for Aided:	Extension Activities
2006-2009:	Institution declared as Govt. Aided:	Institution applied and achieved Hons.in 2 sub
2009-13:	A few staff got only Block Grant (40%):	Computer Education, SAMS, Increase of enrollment, Beautification of campus, UGC 2(f) & 12(B)
2013-16	More staff recruited for Hons. class:	NSS Unit led extension activities, New women's hostel, IQAC, Basket Ball court
2016-19	Applied for Hons. in three subjects:	Acquired Hons. in three subjects, CBCS pattern syllabus, More class rooms & Library

Concluding Remarks :

In the words of Dr.A.P.J.Abdul Kalam, " Dream is not that which you see while sleeping ; it is something that do not let you sleep."

The pioneers, the employees, the shakeholders, the teachers and the students have dreamed to set up the institution with the distinct identity of an ideal women's college in the area.

The staff of the insitution have left no stone unturned to achieve the goal. There are a number of adverse situations that the institution has been confronting with and there are plentys of hurdles ahead to cross over. Everybody is striving a lot in his or her own way to reach the milestone.

The college plans to acquire the following major things in near future.

1. Creating Research culture
2. Increasing Qualitative Teaching.
3. Complete ICT mode of Teaching-Learning Process
4. Empowering placement cell

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 11 Answer after DVV Verification: 06</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	1	1	1	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	1	1	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>12</td> <td>10</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	19	12	10	10	10	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	00
2018-19	2017-18	2016-17	2015-16	2014-15																	
19	12	10	10	10																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	00	00	00	00																	
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p>																				

3)Employers**4)Alumni**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 Feedback process of the Institution may be classified as follows:**Options:**

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken

Answer After DVV Verification: C. Feedback collected and analysed

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
182	132	110	145	151

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
182	132	141	154	151

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
192	132	110	145	151

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
192	132	141	154	151

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in the SSR.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
132	98	101	92	84

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
86	60	64	69	68

Remark : As per the HEI statement in the response dialogue box, the data attached with the Metric and the number of seats earmarked for reserved categories. The Number of actual students admitted from the reserved categories year wise cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise. Hence number restricted to Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**2.3.3.1. Number of mentors**

Answer before DVV Verification : 12

Answer after DVV Verification: 08

Remark : As per the HEI statement in the response dialogue box and the data provided by the HEI during clarification. The HEI as strength of 08 full time teachers. Hence the number of Mentors cannot be more than 08.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 15

Answer after DVV Verification: 127

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	11	10	7	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	06	07	04	10

3.3.4 **Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
150	100	100	50	50

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
50	100	100	50	50

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
446475	254819	85000	1210285	751160

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4.46	2.55	0.85	12.10	7.51

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
50	32	32	22	80

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : B. 30 MBPS – 50 MBPS

Answer After DVV Verification: E. < 5 MBPS

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
30000	29500	22300	38000	43000

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.3	0.3	0.3	0.4	0.4

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

2.Extended Profile Deviations

ID	Extended Questions															
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	02	02	02	02	02	2018-19	2017-18	2016-17	2015-16	2014-15
2018-19	2017-18	2016-17	2015-16	2014-15												
02	02	02	02	02												
2018-19	2017-18	2016-17	2015-16	2014-15												

113	95	95	95	95
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1.2 Number of programs offered year-wise for last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	08	08	08	08

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
07	06	06	06	06

2.1 Number of students year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
182	132	110	145	151

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
388	338	361	367	360

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
132	98	101	92	84

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
86	60	64	69	68

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
89	113	97	102	106

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

89	113	123	115	106
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3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	05	05	05

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	08	08	08

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
59536	44000	62000	2730000	1526234

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
51	51	51	57.3	55.3